

Audiology Assistant Competency Checklist

Qualifications and Employment Overview

The audiology assistant has completed an approved course of study acceptable to the board, is currently registered with the board, and is in good standing as an audiology assistant.

- Meets standard
- Does not meet standard

The audiology assistant has completed an employment orientation at all sites where audiology assistant services will be necessary.

- Meets standard
- Does not meet standard

The audiology assistant knows and understands the approved rules for audiology assistants, specifically Administrative Code 21 NCAC 64 .1101 - Administrative Code 21 NCAC 64 .1105.

- Meets standard
- Does not meet standard

The supervising audiologist has informed the audiology assistant of the overall scope of their duties and responsibilities in the specific employment context.

- Meets standard
- Does not meet standard

Direct Services to Patients/Clients

The audiology assistant conducts themselves in a courteous and appropriate manner in all communication and interaction with clients/patients, families, caregivers, and other staff.

- Meets standard
- Does not meet standard

The audiology assistant identifies themselves as an audiology assistant when greeting patient/client, and/or family.

- Meets standard
- Does not meet standard

The audiology assistant always wears a name tag which identifies themselves as an assistant.

- Meets standard
- Does not meet standard

The audiology assistant provides instructions and/or explanations of treatment to the patient/client which are clear and complete and are appropriate for the patient/client's level of understanding.

- Meets standard
- Does not meet standard

The audiology assistant has been instructed in the proper administration of the screening instruments/tests which will be used in the employment setting(s) and accurately administers these screening instruments, as prescribed by the supervising audiologist.

- Meets standard
- Does not meet standard

The audiology assistant prepares treatment/screening materials before the beginning of each treatment/screening session, as directed by the supervising audiologist, assuring that such materials are appropriate to the patient/client's age, developmental level, culture, and communication disorder.

- Meets standard
- Does not meet standard

The audiology assistant starts and ends sessions on time and follows the written protocol developed by the supervising audiologist.

- Meets standard
- Does not meet standard

Health and Safety Standard

The audiology assistant utilizes universal precautions and adheres to the infection control procedures and guidelines of the employer.

- Meets standard
- Does not meet standard

The audiology assistant will use appropriate procedures for the physical management of patients/clients and any necessary injury prevention strategies consistent with the employer's policies and with state regulation.

- Meets standard
- Does not meet standard

Audiology Assistant Name: _____

Audiology Assistant Signature: _____

Date: _____

Primary Supervisor Name: _____

Primary Supervisor Signature: _____

Date: _____