



STATE OF NORTH CAROLINA  
BOARD OF EXAMINERS FOR SPEECH AND LANGUAGE PATHOLOGISTS AND AUDIOLOGISTS

PO Box 16885, Greensboro, NC 27416-0885  
Telephone: 336-272-1828 Fax: 336-272-4353 Email: scapps@ncboeslpa.org  
www.ncboeslpa.org

**COMPLAINT FORM**

**COMPLAINT PROCESS:**

Complaints are given to the licensee for his/her review and opportunity to provide a response. Complaints are reviewed by a probable cause investigator or reviewed by non-board member staff who drafts a letter of recommendation for the Board’s review. After review, one of the following decisions is made regarding disposition of the complaint: write letter to complainant dismissing complaint; request additional information before accepting complaint; determine probable cause exists and recommend notice of hearing and disciplinary complaint be served upon licensee; or turn complaint over to a sub-committee of the Board for settlement conference and/or informal investigation conference. The Board expects complaints to be filed only after thorough and complete investigation and cannot accept additional information once a formal Notice of Hearing is issued. Complaints become public record if and when a disciplinary hearing is held or a consent agreement is negotiated for the purpose of disciplinary action and, therefore, reportable to all relevant databanks and/or organizations. The party who filed the complaint will be notified of the final disposition of that complaint.

**Individual Registering Complaint**

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_  
City & State \_\_\_\_\_ ZIP Code \_\_\_\_\_

**Individual Against Whom Complaint Is Being Filed**

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_  
City & State \_\_\_\_\_ ZIP Code \_\_\_\_\_

**Nature of Complaint (Please check all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> Administrative/Recordkeeping (21 NCAC 64 .0209) | <input type="checkbox"/> Fraud (90-301(1)(2); 90-301A(1))    |
| <input type="checkbox"/> Advertising (90-301A(3); 21 NCAC 64 .0214)      | <input type="checkbox"/> Professional Misconduct (90-301(5)) |
| <input type="checkbox"/> Fees & Billing Practices (90-301A(1)&(7))       | <input type="checkbox"/> Unlicensed Practice (90-294(b))     |

Other \_\_\_\_\_ All possible violations may be found at the Home page of the Board’s website under Statute & Rules. The website is: [www.ncboeslpa.org](http://www.ncboeslpa.org)

